

PORT OF SEATTLE
MEMORANDUM

COMMISSION AGENDA
STAFF BRIEFING

Item No.	<u>7a</u>
Date of Meeting	<u>July 10, 2012</u>

DATE: June 28, 2012

TO: Tay Yoshitani, Chief Executive Officer

FROM: Dan Thomas, Chief Financial and Administrative Officer
Tammy Woodard, Assistant Director, Human Resources & Development
Michael Tong, Corporate Budget Manager

SUBJECT: 2013 Budget Process Briefing

BACKGROUND:

The Port is preparing for the 2013 budget, including developing a detailed budget calendar and guidelines. On July 10, 2012, staff will brief the Commission on the budget process and schedule, and provide an opportunity for Commission input and discussion of priorities for the coming year.

OTHER DOCUMENTS ASSOCIATED WITH THIS BRIEFING:

- PowerPoint presentation.

PREVIOUS COMMISSION ACTIONS OR BRIEFINGS:

- None.